

KINDERGARTEN INFORMATION 2023



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Respect

Include Others

Be Safe

Personal Excellence



WELCOME

The staff at Albany Primary School welcome you and your child to our fantastic learning community. As a high quality primary school, we provide all students with a safe, supportive environment which promotes the foundations for effective lifelong learning.

Kindergarten is a wonderful time in the lives of children and their families as formal schooling commences. We hope to grow a love of learning in your child and allow them to build positive and lasting friendships.

At Albany Primary School, your child will be immersed in a high quality learning environment which nurtures the emotional, social, physical and learning needs of every child.



Our Moral Purpose

TOGETHER OUR COMMUNITY NURTURES DIVERSITY AND
PURSUES PERSONAL EXCELLENCE TO UNLOCK POTENTIAL.

We believe that every child brings individuality and uniqueness to our school community. We also believe it is our responsibility to work together with you as their family to nurture your child's interests and talents in a safe and nurturing learning environment.

'Together' is a powerful word in our Moral Purpose. As parents and caregivers, you are the first educators of your child. We now wish to work with you to develop your child's academic, social, emotional and physical domains across their years with us at Albany Primary School.

Positive Behaviour Support

TEACHING POSITIVE BEHAVIOURS TO ALL STUDENTS

We are a positive Behaviour Support School (PBS). PBS is a school wide framework aimed at improving the academic and behavioural outcomes of all students. It works to establish a sustainable climate across the school where appropriate behaviour is the norm. To achieve this goal, all teachers use whole school proactive strategies to explicitly teach behavioural expectations in the classroom and across the school.

Our four behaviour expectations are known as RISE:

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DAYS OF ATTENDANCE

In 2023, Kindergarten students will attend every Monday and Tuesday and alternating Wednesdays. The first Wednesday in Term 1 for students will be Week 1, 1 February.

TERM DATES 2023

Term 1:	Wednesday 1 February — Thursday 6 April
Term 2:	Wednesday 26 April — Friday 30 June
Term 3:	Tuesday 18 July— Friday 22 September
Term 4:	Monday 9 October— Thursday 14 December

SCHOOL DEVELOPMENT DAYS 2023

Term 1:	Monday 30 January Tuesday 31 January
Term 2:	Monday 24 April
Term 3:	Monday 17 July
Term 4:	Friday 10 November (TBC) Friday 15 December



THE KINDERGARTEN DAY

Kindergarten is a wonderland of painting and story time, of talking and listening, of exploring the world, and of making new friends.

Your child begins to build upon what they have learned at home. This includes their understanding of language—that language is made up of words, that written words are made up of letters, and that spoken words can be written down. They learn about numbers and shapes and the many different ways we use Mathematics in our lives everyday.

These early lessons are precursors to helping your child later with spelling, reading, language and mathematic skills. Our teachers take into account the many different experiences and backgrounds of children in their class to make sure the learning program helps each child.

Children learn social skills by playing with others and sharing equipment. Play allows your child to share and take turns whilst developing confidence in social situations.

Play is also an important way of our students learning in Kindergarten. As children explore and interact with the world around them they learn through their play. We believe play is paramount to how children learn in Kindergarten.



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Our Kindergarten Program

During the Kindergarten year we focus on:

- ♦ Developing early literacy skills with a focus on oral language, phonemic awareness, early reading skills and preparation for writing.
- ♦ Developing a range of mathematical skills and understandings that include counting, measuring and spatial awareness.
- ♦ Enhancing social and emotional skills by being able to play and work with others while understanding the needs of others and self.
- ♦ Developing fine and gross motor skills and the effective use of equipment.

THE SCHOOL DAY

Please read the morning message board to stay updated with messages from the staff.

8:30	Classroom doors open Parents and caregivers are welcome to complete a morning activity with their child until the bell sounds.
8:50	Start of the day
10:50	Recess
1:10	Lunch
2:50	Finish of the day

Absentee textline
(name & reason only):

0438 978 463

Room 1 Phone: 9844 2877

Absences from School

ATTENDANCE IS IMPORTANT - EVERY DAY MATTERS

Attendance at Kindergarten is vitally important. Regular attendance ensures your child is able to engage in every opportunity to set them up for future learning success. It also ensures great attendance habits are embedded for the compulsory school years.

It is a requirement for parents to notify the school with a reason if their child is unable to attend school on any particular day.

If you arrive after 8:50, you will need to sign your child in at the front office and obtain a late pass.

Parents or caregivers collecting children before the end of the school day are required to sign children out and receive a leave pass from the front office.

DAILY REQUIREMENTS

Each day your child will need to bring a **large bag** containing:

- ◆ Drink bottle with **water only**.
- ◆ Crunch and Sip—raw fruits and vegetables cut up for easy eating.
- ◆ Morning tea snack; e.g. crackers and cheese, fruit, vegetable sticks.
- ◆ Lunch, e.g. sandwiches, salad wraps, etc.
- ◆ Clearly labelled school hat.
- ◆ Complete change of clothes in case of mishaps or getting wet during water play.

Please label all items, including spare clothes



CRUNCH AND SIP

Crunch and Sip is a Health Department endorsed program designed to make it easier for children to eat more fruit and vegetables.

It is a set break during the day to eat fruit and vegetables during the day to give your child energy to increase mental performance and concentration in the classroom.

MEDICAL CONDITIONS

The school must be advised of a student's medical condition which may need attention during school hours. E.g. Asthma, allergies. Please ensure you document these on your child's enrolment form. The school office will require further medical forms to be completed to ensure management of the medical condition at school.

The necessary health care forms, should medication need to be administered during school hours, are available from the front office for completion. In severe cases a medical health care plan will be devised in consultation with parents.

We are an allergy friendly school. This means we request parents avoid nut products in lunch boxes. Your child's teacher will inform you if there are any other foodstuffs to avoid bringing because of students allergies.



PARENT SUPPORT

Parent support in the classroom is valued and appreciated. The classroom teacher will arrange parent rosters and will provide opportunities where necessary. We also value and welcome the support of other family members such as grandparents.

Keep an eye out on the daily message board for each term's roster.

Parents may be able to:

- ◆ Assist in class during the learning program.
- ◆ Attend excursions to help with supervision.
- ◆ Visit the classroom to view student work and activities.
- ◆ Read or do puzzles with their child in the morning.



SHOES

For health and safety reasons children can not play on equipment with shoes on. Children will need to wear shoes they can put on and take off independently.

HATS

We have a 'No Hat, No Play' policy at school. As per the dress code, all children should have a green broad brimmed hat or legionnaire style hat daily.

BAGS

Please ensure your child's bag is big enough to fit everything in that he/she will need for the day at school.

BIRTHDAY CELEBRATIONS

Class teachers may recognise student birthdays but **no** shared cakes should be provided by parents. This is to cover students who have various food allergies.



UNIFORM SHOP

Volunteer parents run a Uniform Shop on site for the P&C. New and second hand uniforms are available from our Uniform Shop.

Opening hours are:

Tuesday 2.45pm - 3.30pm

Thursday 8.30am - 9.00am

Our uniform shop accepts payments via cash or Square. Additionally, orders can be placed online.

<https://albany-primary-school-pc-uniform-shop.square.site/>

You may contact the uniform shop coordinator at:

apsuniformcoordinator@outlook.com



P&C ASSOCIATION

The P&C is the organisation that enables parents to participate in working with other parents to help the school.

P&C meetings are held twice per term. Dates are published on term calendars. Parent and staff participation is encouraged. The P&C meetings are the best forum for parents to have input into a number of school processes that directly affect parents. The P&C has a Facebook page that promotes key activities.

SCHOOL BOARD

The School Board is made up of six parents, four staff members and the principal who are elected to the positions by their constituents for a two year term. The School Board's role is to:

- ◆ Assist in developing School Planning and Policies.
- ◆ Assist in budgeting to meet the needs of the plan and students.
- ◆ Actively engage in developing key matters such as Dress Code and Homework Policy.
- ◆ Promote the school in the community.

If you are interested in being on the School Board then you may discuss this with the principal. The management of the school and the development of the learning program is the responsibility of the principal. Information is on our website regarding School Board business.



Newsletters

The school issues an electronic newsletter containing important dates and information every three weeks. This is uploaded to our website for your convenience.

It is also sent out via the Connect Now app.

Teacher Interviews

Parents are welcome to arrange an interview with the class teacher regarding a child's social, mental, academic and behavioural development. They may also discuss matters with the school administration. However, in the first instance, parents should see the class teacher.

Contacting the Classrooms

While it is important to have communication lines open and available we do ask that parents minimise telephoning during the learning program. This distracts the staff and students from engaging in the learning program.



Our school uses Connect Now as a means of communicating electronically to parents. Please download the app to your phone and ensure you are receiving our messages. Should you need assistance, please contact our office.



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