

**AGENDA FOR MEETING NO. 2 2016**

<b>AGENDA FOR MEETING NO. 2 2016</b>				
<b>TIME</b>		<b>Albany Primary School Staff Room 3.30pm, 21<sup>st</sup> March 2016. Minutes to be taken by: DK.</b>	<b>Council to:</b>	<b>Who:</b>
<b>3.30pm</b>	<b>1.0</b>	<b>Welcome and apologies</b>		
	1.1	<b>Opening and welcome</b>	Note	Chair
	1.2	<b>Welcome.</b> <ul style="list-style-type: none"> <li>• Andrea Noble</li> <li>• Brian Lee</li> <li>• Darren Kay</li> <li>• Deanne Rolland</li> <li>• Stephen Murray</li> <li>• Melanie Whitfort</li> <li>• Peter Bockman</li> <li>• Kellie Shields</li> </ul> <b>Apologies</b> <ul style="list-style-type: none"> <li>• Paul Nielson</li> </ul>	Note	Chair
	1.3	<b>Confirmation of agenda</b>	Decide	Chair
<b>3.35pm</b>	<b>2.0</b>	<b>Minutes of previous meeting</b>		
	2.1	<b>Review of previous meeting minutes</b> <i>Minutes to be tabled at meeting</i> <ul style="list-style-type: none"> <li>• BL</li> <li>• 2<sup>nd</sup> SM</li> </ul>	Confirm •	Chair
	2.2	<b>Actions arising</b> <i>Refer to Attachment 1: APS School Council Action Planner</i> <ul style="list-style-type: none"> <li>• Constitution needs updating prior to going on web site.</li> <li>• Teachers reminded of School assembly process.</li> <li>• Council membership updated.</li> </ul>	Note	Chair

3.50pm	3.0	<b>Reports and matters for discussion</b>		
	3.1	<b>Finance Report</b> <i>To be tabled at meeting</i>	Confirm	Principal
	3.2	<ul style="list-style-type: none"> <li>• <i>BL tabled budget and month to date at meeting</i></li> <li>• <i>Nb. Gov' has withheld monies, so payments on hold due access limitations.</i></li> </ul>	Note	Principal
	3.3		Confirm	All
	3.4	<ul style="list-style-type: none"> <li>• <i>Please review budget, comments/questions for next meeting.</i></li> </ul>	Discuss	All
	3.5	<ul style="list-style-type: none"> <li>• <i>Please review budget, comments/questions for next meeting.</i></li> </ul>	Discuss	All
		<b>Principal's Report</b>		
		<ul style="list-style-type: none"> <li>• <i>BL invited Questions.</i></li> <li>• <i>DR enquired as to purpose of recent fund-raisers?</i> <ul style="list-style-type: none"> <li>○ <i>BL directs Q to P&amp;C</i></li> <li>○ <i>But generally: its for grounds development, reading eggs, books, and such.</i></li> <li>○ <i>Canteen has a financial issue.</i></li> <li>○ <i>BL reminds members that it does appear in newsletter, and reported at EOY assembly.</i></li> <li>○ <i>Suggested that P&amp;C be reminded of the value of explaining the purpose of funds/fundraising.</i></li> </ul> </li> </ul>		
		<b>School Council membership &amp; meeting times 2016.</b>		
		<ul style="list-style-type: none"> <li>• <i>Meeting times discussed. Agreed to alternate 3.30 and 7pm. Week 4 (Monday 3.30) &amp; Week 8 (Monday 7.30pm).</i></li> <li>• <i>Kellie to take minutes (until further notice)</i> <ul style="list-style-type: none"> <li>○ <i>Reminder to send to BL and AN for distribution.</i></li> </ul> </li> </ul>		
		<b>Sunsafe policy</b>		
		<ul style="list-style-type: none"> <li>• <i>Discussion – concern raised about non-hat use during sports; BL agrees – will follow up.</i></li> <li>• <i>Also, include importance of wearing hats, and access to sunscreen, in sports in SS policy.</i></li> <li>• <i>Parents could allow their child to use a legionnaires cap, for sports.</i></li> <li>• <i>Further discussion for inclusion, to go to BL, who will re-circulate, prior to agreement at next meeting.</i></li> </ul>		
		<b>Respectful Relationships</b>		
		<ul style="list-style-type: none"> <li>• <i>Hold over.</i></li> </ul>		
4.30pm	5.0	<b>Other business</b>		
		<b>DR raised Cyber Safety, request to consider this, and discuss at next meeting. Notion that it would be good to educate kids.</b>	Note/confirm/decide	Chair
		<ul style="list-style-type: none"> <li>• <i>BL there are classroom policies on this, and recent incidents known. As a result, police have been invited to discuss Social Media (and road safety).</i></li> <li>• <i>Kelly will explore what other schools are doing.</i></li> <li>• <i>BL to discuss further with staff, and also consider in context of new syllabus.</i></li> <li>• <i>AN to look at what's there for parents.</i></li> </ul>		
		<b>BL: Tabled facilities development plan. Welcomes particular input re. ECE entrance/grassed area.</b>		
4.40pm	6.0	<b>Next meeting</b>		
		Confirm <b>Week 4, May 16<sup>th</sup>, 3.30pm</b> Confirm minute taker. <b>Kellie.</b>	Note	Chair

4.45pm	7.0	Meeting close		
		<ul style="list-style-type: none"><li>4.45</li></ul>	Note	Chair