

MINUTES FOR MEETING NO. 3 2016

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TIME		Albany Primary School Staff Room 3.30pm, 16th May 2016.	Council to:	Who:
3.30pm	1.0	Welcome and apologies		
	1.1	Opening and welcome Unfortunately not enough parents for a quorum. Agreed it was worthwhile to still hold the meeting	Note	Chair
	1.2	Apologies/absentees Peter Brockman, Paul Nielson	Note	Chair
	1.3	Confirmation of agenda	Decide	Chair
3.35pm	2.0	Minutes of previous meeting		
	2.1	Review of previous meeting minutes <i>Minutes previously circulated via email</i> <i>Minutes not confirmed due to lack of quorum – held over to next meeting.</i> <i>Council congratulates the P&C on information they have included in the newsletter regarding where funding is spent.</i> AN to formally thanks/congratulate P&C via Peter Brockman	Confirm	Chair
	2.2	Actions arising <i>Refer APS School Council Action Planner circulated via email</i> <i>-Frequently asked questions- ongoing</i> <i>Example question tabled</i> <i>-Teachers awards- info to go into newsletter/ be circulated.</i> <i>2016 award information not released yet.</i> AN to action when 2016 details released <i>-Room plan- on the go. Nearly there.</i> <i>-Constitution- nearly there. Will be on website once Brian has his computer back.</i> <i>-Cyber Safety Actions</i> <i>General discussion</i> <i>How much is the schools responsibility and parent responsibility?</i> <i>How much time should the school allocate?</i> <i>Important for the school to raise awareness.</i> <i>Outcomes</i> BL Once a term in the newsletter put something relevant regarding cyber safety. BL Create opportunities to discuss cyber safety with teachers. Get feedback on where issues are arising and how it can be included in general class/school activities.	Note	Chair

		<p>BL Review school policy on Cyber safety and put on website</p>		
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	<p>3.0 Reports and matters for discussion</p>		
	<p>3.1 Finance Report <i>Tabled at meeting</i> <i>Water- this will not ultimately cost the school. Received the funding back- opportunity to use elsewhere.</i> <i>Agreement with Watercorp covers the cost.</i></p> <p><i>Reserve Funds</i> <i>School is only allowed to hold 4% in reserves</i> <i>Raised as an issue that this is not enough.</i></p> <p><i>BL is investigating ways to hold more cash reserves</i></p> <p><i>Parent contributions to date</i> <i>56% Kindy</i> <i>38% PP</i> <i>52% Yr 1-6</i> <i>Around 50% is normal for this time a year.</i> <i>General discussion of ways to improve parent contributions.</i> <i>BL could use cost of a coffee example</i> <i>Raffle- could encourage?</i></p>	<p>Confirm</p>	<p>Principal</p>
	<p>3.2 Principal's Report <i>To be tabled at meeting</i></p> <p><i>Australian on the Year came to the school. Great feedback from the visitors on how much they enjoyed the visit. It is a credit to staff and students. It was also really enjoyed by the students.</i></p> <p><i>Council could help Brian via email regarding some Frequently Asked Questions or other topics. Brian was encouraged to use the Council as a resource.</i></p>	<p>Note</p>	<p>Principal</p>
	<p>3.3 Sunsafe Policy <i>Updated policies on the website</i> <i>Recommendation that council ratify policy.</i></p> <p><i>All Council to review on the website</i> <i>Rollover to next meeting.</i></p>	<p>Decide</p>	<p>All</p>
	<p>3.4 Cyber safety <i>Refer to attachment 1 – circulated via email</i></p> <p><i>Discussed above with the Action Planner</i></p>	<p>Discuss</p>	<p>All</p>
	<p>3.5 New book award category <i>Refer to attachment 2 – circulated via email</i></p> <p><i>General Discussion</i> <i>Book awards for excellence are aimed at children who strive for excellence, not necessary those with the best marks/performance.</i> <i>It was suggested that some kids with these attributes still</i></p>	<p>Discuss</p>	<p>Deanne</p>

	<p><i>slip through – they may try hard but wouldn't necessarily achieve a book prize. It was acknowledged that too many awards can dilute their impact and be counter-productive and agreed no new awards should be created.</i></p> <p>BL and staff to revisit/discuss awards criteria to ensure consistency</p> <p>3.6 Spelling programme <i>Refer to attachment 2 – circulated via email</i></p> <p><i>General Discussion</i> <i>Concerns that the issue has increased with Yr 7 now in high school.</i> <i>In the Naplan results the school has been in the top quadrant in Yr 6. Yr 5 has been an issue and a lot of time and money has been invested in this age group plus phonics in younger kids has happened. Main issues seem to be with kids who have a specific issue with spelling. May be something that could be addressed at the high school.</i> <i>There is not enough school time to do more work. Maybe some of the onus needs to be back on the parents.</i></p> <p><i>Ideas Raised</i> <i>Take home pack for kids having problems in certain areas. Would need to be funded and resourced adequately</i> <i>Apps raised as a good option for additional learning</i> <i>Recommended apps could be published in newsletter (Not just for spelling but anything relevant to education).</i> <i>Look at having a parent info section in the newsletter</i> BL specifically use council to brainstorm ideas for apps/parent info</p>	Discuss	Deanne
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4.30pm	5.0	Other business		
		No other Business	Note/confirm/decide	Chair
4.40pm	6.0	Next meeting		
		Confirm date and time Next Meeting 13th June 7pm	Note	Chair
4.45pm	7.0	Meeting close		
			Note	Chair

