

# MINUTES

## APS School Council Meeting No.4 2016

7pm 13<sup>th</sup> June, 2016

### APS Staff Room

**Attendees:** Brian Lee (BL); Melanie Whitfort (MW); Stephen Murray (SM); Teresa Daly (TD); Phil Dawson (PD); Andrea Noble (AN); Peter Bockman (PB); Darren Kay (DK); Paul Nielson (PN); Kellie Shields (KS);

Apologies - Deanne Rowland (DR)

**Please read:** Meeting minutes - 21<sup>st</sup> March 2016 (item 2.1)  
Meeting minutes – 16<sup>th</sup> May 2016 (item 2.2)  
Action planner (item 2.3)  
Finance report (item 3.1) – yet to be circulated  
Sunsafe policy (item 3.3) – previously circulated

**7pm 1.0 Welcome and Apologies**

- 1.1 Opening and welcome
- 1.2 Apologies/absentees
- 1.3 Confirmation of agenda

**7.05pm 2.0 Minutes of previous meetings**

2.1 Confirm minutes of meeting 21<sup>st</sup> March

[Note-Title is incorrect and needs correcting](#)

Moved BL , 2<sup>nd</sup> TD

2.2 Confirm minutes of meeting 16<sup>th</sup> May

Moved TD, 2<sup>nd</sup> DK

2.3 Actions arising

Action planner

-Development of APS website "Frequently asked questions" section-  
This will be ongoing, is progressing

-2016 education awards nomination planning  
Teacher nominations are not open yet. Hopefully the awards will still happen however it is reliant on getting adequate sponsors

-Classroom numbering and map to be made available to parents  
This is Ongoing. The plan is to name each block a Noongar name. Adjust planned completion- due term 4

-School Council constitution to be updated and placed on school council section of website  
Constitution- is on the website(Needs Checking). The numbers for the quorum was considered? Is it viable numbers/too many. At the moment it seems to be good enough but monitor.

[Action: Review Quorum and meeting times Term 4](#)

Actions arising 16<sup>th</sup> May 2016

-Formally thanks/congratulate P&C via Peter Brockman  
AN completed

-Minutes of Previous Meeting in March yet be ratified  
Complete

-Once a term in the newsletter put something relevant regarding cyber safety.  
This is happening. Also a good pamphlet circulated to YR 5/6

[Action: Add Cyber safety Pamphlet to the website](#)

-Create opportunities to discuss cyber safety with teachers. Get feedback on where issues are arising and how it can be included in general class/school activities.

Complete, An ongoing protocol has been set

Information on cyber safety session to be done with the 5/6 at the beginning of each year. Use guest speakers like the police

-Review school policy on Cyber safety and put on website  
Done- should be on the website

-Suggested that the P&C could hold an information evening. Library could assist with presentation material.

[Action: PB to take idea to the P&C](#)

-Investigate ways to hold more than 4% cash reserves

4% is all that can be held. No way around it. It will be debated as \$16,000 is all they will have. However other funds are already allocated in specific reserve accounts like carpets

-Council to review Sunsmart Policy on the website and ratify next meeting  
Complete

-BL and staff to revisit awards and make sure these kids are getting recognised. Acknowledged that it is important but needs to fit the category of strives for excellence.

Term 4 school prizes.

Don't lose sight of "excellence"

Shortlist of finalist for the Yr6 worked well last year- Something to consider going forward

-BL to specifically use council to brainstorm ideas for apps/parent info

Ideas from the council are encouraged

Spelling improvements have been actioned.

Want to improve the website and use it to get information out. Information such as the sciences

School Council- Could hope to package information for the school if they have adequate skills

Suggestion: Information on the website could also go in the newsletter - cover 2 together

[Action: Use School Council skills \(or involved parents\) to get more information on the website](#)

**7.20pm 3.0 Reports & Matters for discussion**

3.1 Finance report – Council to ratify

[Action:-Catherine to come a present on financials at 3.30pm before next meeting](#)

D2505Computers had large variation. Option to spend \$24,000 in order to receive another \$24,000 in funding was taken.

Action: Get financials circulated before the meeting

Financials Ratified  
Moved DK 2<sup>nd</sup> PN

### 3.2 Principal's report

Albany Primary School Annual Report 2015 was presented  
BL- Please read contains good information as well as an outline of 2016 and 2017

Action: Council to read and provide feedback at next meeting

General comments on the report

- Yr5 NAPLAN - excellent results. Above the mean
- Yr3 NAPLAN- concerning results in writing and spelling
- Department looks seriously at schools outside the mid range on graphs (-1 to +1)
- NAPLAN is slowly getting harder
- School has continued to use Naplan results to focus on problem areas.
- Results are showing a big difference between boys and girls. This is not typical of other schools. School needs to tackle boys being behind
- Could the school be too focused on the kids enjoying school rather than academic performance?
- Important for the school to focus adequately on academic achievement.
- Sport and certain areas well recognised- is this at the expense of academic or could it give the kids the wrong impression on what's most important?

Action: Naplan results for 2016 are released in August- Council to review results

### 3.3 Sunsafe Policy – Council to ratify

Moved BL 2<sup>nd</sup> PB

### 3.4 "Council Corner" section of newsletter – council to discuss

Great concept. Well supported by the council

Action: Plan to do 4 council corners each term

Meeting Summary- After each meeting  
Expand on Key Issues- 2 Newsletters/ Term

Action: Meeting Summary: AN to complete

Expand on Key Issues: To be driven by Darren Kay

Action: Wk 10, Term 2- Darren Kay

Issue of Boys lagging behind girls in previous Naplan results  
Schools focus on academia- is it strong enough

Free office for school age kids if you have .edu email address

Action: Brian to pursue information regarding providing students with .edu email address

Action: Wk 2, Term 3- Darren Kay

Spelling /writing. Reading Eggs and Mathletics

What percentage of kids login at home

Action: [Diedre to provide login percentages](#)

**7.45pm 4.0 Other Business**

**7.55pm 5.0 Next meeting**

**Wk 4 3.30pm 8th August**

**Healthy food policy.**

**Budget tutorial from Katherine**

**8pm 6.0 Meeting Close**