

# Minutes

## APS School Council Meeting No.5 2016

3.30pm 8<sup>th</sup> August, 2016

APS School Library

**Attendees:** Brian Lee (BL); Melanie Whitfort (MW); Stephen Murray (SM); Andrea Noble (AN); Darren Kay (DK); Kellie Shields (KS); Deanne Rowland (DR)

Meeting minutes – 13<sup>th</sup> June 2016 (item 2.1)

Action planner (item 2.2)

Finance report (item 3.1) – yet to be circulated

APS Annual School report (item 3.2) – circulated at last meeting

APS Draft Healthy Foods policy (item 3.3) – circulated at last meeting

**Please read:** Parent support group questions/requests – email circulated

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### 3.30pm 1.0 Welcome and Apologies

1.1 Opening and welcome

1.2 Apologies/absentees

Peter Brockman (PB), Paul Nielson (PN); Phil Dawson (PD); Teresa Daly (TD);

1.3 Confirmation of agenda

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### 3.35pm 2.0 Minutes of previous meeting

#### 2.1 Confirm minutes of meeting 13<sup>th</sup> June

1<sup>st</sup> MW 2<sup>nd</sup> SM

#### 2.2 Actions arising

Check items are on the website- Sunsafe Policy, Cyber Policy, School Council Constitution Complete-All Policies added to the website, Council minutes should have been recently added.
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Add Cyber Safety Pamphlet to Website DK Recent privacy issue with Instagram raised. BL to provide more information to parents/students. AN to source pamphlet from police
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Cyber Safety parent evening could be held by P&C PB not present, discuss at next meeting
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Use School Council skills (or involved parents) to get more information on the website- Discussed a council member putting website info on. Action: AN to put "some" information on
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Catherine to come and present on financials at 3.30pm before next meeting Complete
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Get financials circulated prior to the meetings Ongoing
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Albany Primary School Annual Report-Council to read and provide feedback Complete-Discussed in meeting
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Naplan results for 2016 are released in August- Council to review results Results not available yet
Plan to do 4 "Council Corners" each term Discussion whether 4 was too many. Outcome- Plan to do 4 again this term.
Council Corner Wk 10, Term 2 Complete
Council Corner Wk 2, Term 3 Complete
Diedre to be asked for information on Students logging in at home-Reading eggs, Mathletics Complete

### 3.50pm **3.0 Reports & Matters for discussion**

#### **3.1 Finance report – Council to ratify**

1<sup>st</sup> DR 2<sup>nd</sup> BL

##### **Opening Address on Financials**

General Outline of financials was outlined by Catherine Mumford (School Registrar)

Financial system was new last year. Everyone has a much better handle on it.

One line budgeting is very good for running scenarios

Learning what some of the glitches are

New system is able to generate new reports which are user friendly

##### Council Role in Financials

-More general role to look at the big picture

- Be able to enquire if spending is happening where it needs to.

-Suggest areas to focus more funds if they are available

##### Issues raised by council regarding current reports

-Relativity of budgets- addressed by considering numbers as a % of the year

-Curriculum spending breakdown would be interesting- Difficult to generate and may be better to look at when considering annual plans going forward.

-Benchmarking with other schools- Difficult due to different timing of spending priorities between schools

#### **3.2 APS annual school report– Council to ratify**

1<sup>st</sup> MW 2<sup>nd</sup> DK

##### Questions/Discussions

Yr 3- Is it an anomaly in Naplan results? BL-It has been consistently the case in writing weakness

Yr 5-There has been an improvement which is excellent

Boys underperforming –Issue is being addressed.

Promote writing- Is there opportunity to celebrate good writing? Opportunities have been and will be created to celebrate writing. Focusing on effort and improvement rather than being the best

BL-Key is to identify which bit of writing the kids are struggling with. The school is focusing on this.

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DK- Suggested journaling at the end of the day for children. It will consolidate what they learnt in the day.

Action: BL will take the idea of journaling away and discuss with staff. Directive quality will be important.

### **3.3 APS Draft Healthy Foods Policy**

Action: Ratify APS Draft Healthy Foods Policy at next meeting

### **3.4 Principal's report**

Numbering of rooms- simple in order, Metal diagram on the way in. Every room will have a number and blocks will have Aboriginal names

Welcome to Albany Primary School/Aboriginal equivalent on each side of office.

New landscaping happening in lower school entrance

Art Shed- Money has been allocated for time and money to set up. Should be set up properly soon and opened most lunchtimes

Parent staff student satisfaction survey needs to be run.

Naplan results due soon. Testing also happening on Yr4&6 to improve school management

### **3.5 Parent support group questions/requests**

BL has added to website 2 documents regarding supporting children with Learning Difficulties

- 1.Accommodating Students needing Support
- 2.Supporting Students with Learning Difficulties

Great to show the parent support group what is already in place within the school.

We are aware of needs but it is not council business. We are comfortable that there is processes in the school and they should follow up any issues with BL

Action: AN to respond to Parent Support Group

SM- Parents need to recognise that teaching is a group approach, Not individual approach

### **3.6 "Council Corner" – topics for upcoming newsletters**

Week 4- Meeting Summary AN

Week 6 –Accepting people with Differences. Inclusivity DK

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**4.30pm 4.0 Other Business**

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**4.40pm 5.0 Next meeting**

Naplan Results

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**4.45pm 6.0 Meeting Close**

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